

**ST. PAUL'S EPISCOPAL CHURCH**  
**Vestry Meeting**  
**December 20, 2021**

**Present:** K. Lewis+ - Rector, L. Farmer-Lewis – Associate Clergy, J. Baker, J. Bryce, D. Clark, G. Crabtree, Henderson, J. Irwin, S. Leduc, M. McKee, D. Parks, M. Schulte, S. Boron, Secretary

**Absent:** M. Hart, G. Sutton

**Call to order:** The meeting was called to order by K. Lewis+ at 6:30 pm. Devotions were given by D. Clark.

**Consent Agenda**

- Minutes for November 15, 2021 Vestry Meeting
- Treasurer's Report – November 2021 (Handout #1)
- Audit Update
- Mission & Outreach

Additions to the agenda: Under discussion: SP21 and Vestry meeting dates for 2022

**M. Schulte moved to accept the additions to the agenda. D. Parks supported the motion. Motion carried.**

**M. Schulte moved to accept the consent agenda of the November minutes and treasurer's report and the additions. Support by S. LeDuc. Motion carried.**

**Correspondence & Clergy Report:** K. Lewis+

- Linda Farmer Lewis has been given several assigned projects and is writing proposals for them.
  - Prayer ministry and pastoral care
  - Community arts program including a music series and a speaker series. David Gregory, faith speaker, has been contacted. Others speakers with faith and civil life will be sought. The series are planned to begin next fall.
  - Newcomer's ministry to welcome visitors to St. Paul's.

She is also learning Episcopal procedures and traditions and working with a children's choir

- Live streaming going great – There will be a need to purchase microphones as current microphone software is out of date.
- Turn in Annual Reports by January 10, 2022.
- Staff Reviews - The Stephanie Gewirtz review was positive.
- April 24, 2022 the Lange Ensemble will have a concert at St. Paul's. A fee for the sexton will be charged.
- A Boiler inspection was completed. There is a sizable leak in the undercroft which can create condensation and can warp floor boards. The repair is estimated could be \$10,000.

- Sacred Ground curriculum deals with racism and our history. The curriculum uses a group circle approach and can be uncomfortable. The first of two offerings will be during Lent by K. Lewis+. L. Farmer Lewis will also teach a class during Lent with a different the theme.
- Vestry planning retreat will be March 12, 2022.
- If Music be the Food concert will be April 9, 2022 and feature MSU students.
- The Facilities Ministry will be asked to contact the engineering firm for the estimated cost of a structural study of the building. It has been 5 years since the previous study and wall restoration.

#### Discussion Items:

- Stewardship/Pledge Drive – Thank you notes need to be sent to those who have pledged. 23 have been sent. K. Lewis+ provided vestry members with names and addresses. The stewardship drive went very well. The result is \$ 27,650 more 2021. There were 14 new pledges, 24 who increased the amount, 13 did not pledge. Of those who did not pledge 4 died or moved away, 3 may still pledge, 5 stopped due a decreased financial situation, and 1 may come later.
- Bishop's Visitation – December 19 – How did it go? Feedback was it went well; the service was nice, good attendance with some returnees. Bishop Perry complimented and stated that she is pleased with St. Paul's.
- Recruiting new Vestry members – status? Bios? One more candidate is needed. If there is no one, that one of those currently going off Vestry will need to remain.
- Discussion of the purpose of Vestry Person of the Day – Specific role/responsibilities should be hospitality, welcome to all, not just newcomers. Invite them to join you at coffee hour. K. Lewis+ will make the announcements. VPOD volunteers were made for the next few weeks.
- SP21 - There are 12 unpaid pledges. K. Lewis+ will compose a reminder letter and the wardens will sign the letters. The letters will be sent in early January.

#### Action Items:

- Punks with Lunch – use of building. Punks with Lunch is an area wide faith group that serves homeless, by serving lunch twice a month at a local park as well as offering warm clothing, medical essentials, back packs, etc. The group would like to serve lunch during the winter months at St. Paul's. St. Paul's is being asked to provide the location, not the serve of the meal. Some volunteers are needed to provide hospitality, give directions to the facilities, restroom and be welcoming. **S. Leduc moved to allow the use of St. Paul's space for Punks with Lunch during the cold months two Saturdays a month. J. Irwin supported the motion. Motion carried.**
- Dates for vestry meetings in 2022 - The regular meeting date is the 3<sup>rd</sup> Monday. Exceptions for 2022 will be changed to January 18, February 28, and April 19.

- Budget for 2022 – Handout #2, J. Irwin reviewed the proposal 2022 budget. Little change is expected between now and the final budget proposal in January. He reviewed the budget, explained use of restricted and non-restricted funds. The proposal budget shows a potential deficit of \$78,150. This may change if additions pledges are received and/or additional funds are received from trust funds. How a deficit can be covered from other funds such as the Perpetual Fund was discussed. Restrictions for the Sellers/Gatton Fund were reviewed. Options for the future investment of funds for St. Paul's was stated. The final budget for 2022 will be voted on at the January vestry meeting, before the Annual Meeting.
- Pastoral Care updates were reviewed.

**Adjournment and Closing Prayer.** The meeting was adjourned at 8:29pm.

Next Vestry Meeting – **January 18, 2022** Opening Devotions by G. Crabtree

Christmas Eve Services 4 & 8:00; 7:30 pm music

Christmas Day Service at 10 am

December 26 – one service only at 10 am

Karen+ on vacation December 26 – January 3

Linda farmer Lewis & Dick Hamlin will do Sunday supply

January 9: Epiphany Lessons & Carols at 10:00 am service

January 30<sup>th</sup> – Annual Meeting

February 12<sup>th</sup> – Vestry Day at St. Paul's

Respectively Submitted by,  
Sarah J. Boron, Secretary