

ST. PAUL'S EPISCOPAL CHURCH
Vestry Meeting
January 18, 2022

Present: K. Lewis+ - Rector, L. Farmer-Lewis – Associate clergy, J. Bryce, D. Clark, G. Crabtree, M. Hart, S. Henderson, J. Irwin, S. Leduc, M. McKee, D. Parks, M. Schulte, G. Sutton, S. Boron, Secretary

Absent: J. Baker

Call to order: The meeting was called to order by K. Lewis+ at 6:36 pm. Devotions were given by G. Crabtree.

Consent Agenda

J. Bryce moved to accept the agenda. Support by S. Le Duc. Motion carried.

- Minutes for December 20, 2021 Vestry Meeting
- Treasurer's Report – December 2021 (Handout #1)

M. Hart moved to accept the December minutes. Support by D. Parks. Motion carried.

Correspondence & Clergy Report: K. Lewis+

- Christmas –Attendance was low at both services but the music was stunning at 8 pm. S. Gewirtz is a blessing. The vacation was good with warm temperatures.
- High winds last week indicated that one of the down spouts on the music building is loose and swaying in the wind. Repair has been authorized.
- L. Farmer-Lewis has many ideas and has suggested numerous project possibilities. Due to covid clergy will move slowly on new projects with more information at the February vestry meeting.
- K. Lewis+ has a February 4th dinner obligation with Bishop Perry.
- K. Lewis+ has been contacted numerous times by a person who states her family had a contract for a needlepoint kneeler to be made for her family. The needlepoint group has not existed at St. Paul's for a number of years. The person contacted the bishop wanting recognition for her family. As a result, a plaque in recognition of the family's long attendance will be made and posted.

Discussion Items:

- Thank you to outgoing vestry members G. Sutton, M. Hart, M. Schulte, and S. LeDuc was given. Each expressed positive statements regarding their experience on Vestry.
- Vestry candidates for 2022 – There will be three candidates P. Kressler, L. Hall, and M. Wawro at the annual meeting. There being only three candidates, it is necessary for one of the retiring vestry person to stay on vestry. S. LeDuc volunteered to continue.
- Moving forward into a new year with uncertainty – There are parishioners who have covid and are at home. There is concern about return to in person worship. Bishop Perry has not mandated action other than to wear masks and not have coffee hour. She is asking each parish to make their own decisions. Many Episcopal churches have returned to on line worship. St. Paul's is the only Lansing Episcopal church to stop in person worship. Discussion about continuation of on line service took place. The health systems are over whelmed. There is an estimate that the situation will continue, maybe through February. A week by week decision was suggested. While in person worship is missed, this is a public health concern. The future is unpredictable. Perhaps society will need to learn to live with an enduring endemic. We need

decide if we should contribute to the possible spread by meeting in-person. Current data indicates that there is an increase in the number of cases in Ingham County. One suggested possibility is to cancel 8 o'clock and only meet at 10. Current estimate is that the current increase of the virus will continue through February 6th. In person worship will be discontinued through February 6.

Action Items:

- 2021 Annual Financial Report – (Handout #1) J. Irwin reviewed and summarized the report. Various items were highlighted and recognized as changes including savings of heating expenses due to past upgrades to the heating system. \$55,804.54 more than budgeted was spent. Restricted funds have helped to finance church expenses per their defined restrictions. Investments increased \$126,000. \$103,000 from restricted funds was spent. Income was more than what was spent. Funds are available for a potential budget deficit in 2022. St. Paul's net assets total \$1,480,026.02. **M. McKee moved to accept the 2021 Annual Financial Report. Support by S. LeDuc. Motion carried.**
- 2022 Operating Budget – (Handout #1, continued) J. Irwin reviewed the 2022 proposed budget with a net deficit of \$88,614.00. J. Irwin stated that it may be necessary to release some restricted funds to cover deficits during 2022. Pledges for 2022 increased over previous years. The outlook for 2022 is good. **M. Schulte moved to accept the 2022 Operating Budget. Supported by M. Hart. Motion carried.**
- Door replacement estimates – (Handouts # 2, 3, & 4 from S.A. Morman & Co.) The three bids are for the repair and/or the replacement: repair basement fire door \$1050, replace frame and door for exterior equipment room \$2325, and replace frame and door for kitchen exit \$2455. The kitchen door is a security risk. **D. Parks moved to accept the bids from S.A. Morman & Co of \$5830 to repair and replace three doors with funds from SP21 and the building operating maintenance fund. Support by J. Irwin. Motion carried.**
- **Adjournment and Closing Prayer. M Schulte moved to adjourn the meeting. Support by J. Bryce. Motion carried.**

The meeting was adjourned at 8:03 pm.

January 30th – Annual Meeting via Zoom

Next Vestry Meeting – **January 30, 2022** – Immediately following Annual Meeting to elect Sr.

Warden, Jr. Warden, Treasurer and Clerk

February 12th – Vestry Day at St. Paul's

February Vestry Meeting – February 28, 2022

Respectively Submitted by,
Sarah J. Boron, Secretary

Handout #1 – 2021 Annual Financial Report / 2022 Operating Budget

Handouts #2, 3, & 4 – Bids from S.A. Morman & Co. for door repair / replacement