

ST. PAUL'S EPISCOPAL CHURCH
Vestry Meeting
September 20, 2021

Present: K. Lewis+ - Rector, J. Baker, J. Bryce, D. Clark, S. Henderson, J. Irwin, S. Leduc, M. McKee, D. Parks, M. Schulte, G. Sutton, S. Boron - Secretary

Absent: G. Crabtree, M. Hart.

Call to order: The meeting was called to order by K. Lewis+ at 6:31 pm. Devotions were given by S. LeDuc.

Agenda additions:

- Added to Action Items – Two electronic motions: hiring a Sunday School Director and additional funds for life streaming equipment.
- Added to action items transfer of money to the Mission and Outreach fund.

S. LeDuc moved to accept additions to the agenda. Support by D. Parks. Motion carried.

Consent Agenda:

- Minutes for August 16, 2021 Vestry Meeting
- Treasurer's Reports – August 2021 (Handout #1)

S. LeDuc moved to accept the Consent Agenda. Support by D. Clark. Motion Carried.

Correspondence and Clergy Report: K. Lewis+

- Barbara Heany has been hired and has begun organizing teachers and curriculum.
- Organ repairs: New wiring was installed for the transformer. An electronic part that was removed in the last renovation is not compatible with the current repair. A new part would cost \$40,000. The Fowler Organ Company is looking for a used part.
- Clergy duties have been hectic: deaths and committals, work with the bereaved, training new staff, lack of volunteers, reorganizing for fall and return from the pandemic. Stress and pastoral care needs have increased.

Discussion Items:

- Stewardship Team –TENS The Episcopal Network for Stewardship Handouts #2 & 3
The Reverend Dick Hamlin will work with the stewardship team and lead the 2022 pledge drive. A salary is to be determined. D. Hamlin will conduct a workshop for the vestry and the stewardship team on November 20th, 10 am to 2 pm. Stewardship is not just about funds but is also about St. Paul's goals and use of its resources. Vestry will look at current culture changes in keeping with an understanding of how to use our gifts/resources. Stewardship materials have been created by the TENS - Episcopal Network for Stewardship. The program has been prepared for us to follow for stewardship / pledge drive. Volunteers are needed. K. Lewis+ will actively seek volunteers.

- Website – next steps – Elizabeth Couch will meet with K. Lewis+ and others who are interested in updating the website. S. Henderson volunteered.
- Bishop's Visitation – December 19 – Advent IV
The Bishop will review recent St. Paul's records. St. Paul's needs to provide a program, special event activities, hospitality for her spouse and a gift for Bishop Perry. G. Sutton, M. McKee and S. LeDuc volunteered to organize the event. K. Lewis will be using a new liturgy for Advent. Advent is about waiting for the birth of Christ. Therefore, waiting will be the theme for the four Sundays of Advent.
- Recruiting new Vestry Members (S. LeDuc, M. Hart, J. Bryce, G. Sutton, M. Schulte)
It is important to check with K. Lewis+ before talking to others about serving on the Vestry. S. LeDuc will write a draft statement describing expectations and what it is like to be on Vestry.
- Update on live streaming – Live streaming will begin the second week of October. The equipment including 3 cameras for live streaming are here, an installation has been arranged. It was noted that two visitors came Sunday because of St. Paul's on line services.
- Ministry Teams – Which one will you be joining? Vestry needs to notify K. Lewis+ where they will volunteer.
 - Social Justice & Racism
 - Digital Space Ministry
 - Facilities Ministry – Bob M
 - Christian Formation
 - Community Arts Ministry
 - Prayer and Pastoral Care

Action Items:

- Neil Gatton gift of a deferred annuity – The Gatton / Sellers Trust has given St. Paul's a deferred annuity of \$163,733.63. 10% will go to the Mission and Outreach fund. In the future there is expected to also be 1/3 of a trust fund. There are restrictions on the use of the expected funds. Neil Gatton's ashes have arrived and in the future St. Paul's will have a committal for him.
- Associate clergy person staff – Bishop Perry has granted permission to consider Rev. Linda Farmer Lewis as an associate clergy at St. Paul's. Methodist clergy cannot consecrate communion or hear confession but can serve in other functions as clergy in the Episcopal Church. Rev. Lewis is interested in ordination as an Episcopal priest. A suggested salary would be \$45,000 - \$48,000 as a fulltime position. One fourth of the salary would come from Shawver Fund. Responsibilities would be pastoral care, family ministry, creative arts mission, and social justice. The creation of the Gatton Associate Rector Fund from the deferred annuity fund would finance an associate clergy for at least 4 years. J. Irwin moved create the Gatton Associate Rector Fund of \$163,733 from the deferred annuity with 10% to Mission and Outreach Proposed estimate with a

remainder of \$147,360 to support associate clergy. Support by M. Schulte. Motion carried.

- Discussion followed about hiring Linda Farmer Lewis. Her Resume (Handout #4) was distributed. Various questions were discussed and answered. It was decided to interview during the meeting. (She was at in St. Paul's at a different meeting.)
 - Interview Linda Farmer-Lewis was conducted by the vestry.
 - M. Schulte moved to recommend the hiring Linda Farmer Lewis as an associate clergy for a salary of \$48,000 a year plus travel expenses; salary to come from the Shawver Fund as appropriate with the remainder coming from the Gatton Associate Clergy fund. Support by J. Baker. Motion carried.
- S. LeDuc moved to transfer up to \$10,000 to the Mission and Outreach fund. Support by M. Schulte. Motion carried.
- Proposed estimate for concrete and masonry work on exterior stairs, tuck pointing for exterior and interior narthex – Handout #5
Bids were received from two companies. The first was rejected. The project was separated into four parts:
 - West entry door (Seymour Street) \$6,3000
 - South entry steps (Ottawa Street) \$10,500
 - Narthex interior \$32,500. 3 bids
 - Cloister Room \$8,000This is a capital expense. \$184,000 is available in the Sanders Fund. After discussion about the risks of each of the four projects, M. Schulte moved to accept the bid of West entry door at \$6300 and the South entry \$10,500 to be paid from the Sanders Fund. Support by M. McKee. Motion carried.
- Electronic Motion: Sunday School Director – J. Irwin moved to enter into the minutes the electronic motion to employ B. Heany as St. Paul's Sunday School Director for the 2021 – 2022 school year for 10 hours a week at a salary of \$10,000. Support by D. Parks. Motion carried.
- Electronic Motion - M. Schulte moved to enter into the minutes the electronic motion to expend an additional \$1500 for the installation of life streaming equipment in the sanctuary. Support by D. Parks. Motion carried.
- Silver Bells in the city – there was a discussion about how St. Paul's may participate due to possible pandemic issues.

Adjournment – The meeting was adjourned at approximately 8:30 pm.

Next Vestry Meeting – **October 11, 2021** Opening Devotions by M. McKee .

Respectively Submitted by,
Sarah J. Boron, Secretary