

St. Paul's Episcopal Church
Vestry Meeting
January 23, 2023

Present: L. Lewis+ Rector, J. Baker, J. Bryce, D. Clark, L. Hall, S. Henderson, J. Irwin via Zoom, P. Kessler, S. Leduc, M. McKee, D. Parks, M. Wawro, S. Boron – Secretary

Absent: G. Crabtree

Call to order: The meeting was called to order by K. Lewis+ at 6:30 pm with prayer.

Additions to the Agenda:

- Electronic vote on hourly wage increase.
- Resolution to co-sponsor Tony Keith presentation with \$ 2000 from the Shawver fund.
- Mission and Outreach report. Handout #2.

Consent Agenda:

- Minutes from December 19, 2022 meeting. M. Wawro moved to accept the minutes from December 19, 2022. Support by M. McKee. Motion carried.
- Treasurer's Annual Report for 2022, 20223 Operating Budget – Handout #1
- Mission and Out Reach Report – Handout #2 presented by S. LeDuc.

Correspondence & Clergy Report:

- Received a thank you note from Diocese of Michigan for St. Paul's full Apportionment Pledge
- Several upcoming concerts were reviewed.
- Vestry Day 2023 DOM announced – Handout #3
- Building projects update: Repair for the leak in the parish house stair way will begin soon. Brick work in the organ area of the church has been delayed until June because the organ cannot be used during construction.
- All reports have been prepared for 2022 and the Annual Meeting.

Discussion Items:

- Status of the Social Justice group – no report.
- Vestry Elections: There has been confusion from persons serving partial terms in the past beginning in 2017. Terms served were reviewed with an error occurring in 2020. K. Lewis+ recommended continuing with the current four candidates and for Vestry to operate with eleven members for one year. The recommendation was accepted by consensus.
- Anti Racism Training – Diocesan requirements Handout #4 - Anti-racism training will be required for all of vestry and church group leaders. K. Lewis+ has been given permission to tailor the training to St. Paul's and local history. Handout #4 was distributed and reviewed. Required books are available for purchase.
- Vestry retreat will be February 11th from 10:00 – 3:00pm, at Canterbury MSU, MAC Avenue, East Lansing.
 - Food will be provided by vestry volunteers
 - Best practices will be shared in the morning with retiring vestry persons present with the new vestry persons.
 - Long term planning will be the afternoon topic of discussion.

- Parochial Report is due next month. The reports now must include the electronic attendees. D. Parks has been able to tabulate those numbers.
- The Vestry will meet immediately after Annual Meeting to elect Wardens, Clerk and Treasurer.
- 2022 Annual Financial Report and proposed Operating Budget 2023 were reviewed by treasurer J. Irwin on ZOOM. Handout #1. Income and expenses including restricted funds for the year 2022 were reviewed. An operating deficit was recorded but less than anticipated in the 2022 operating budget. Gifts from the estate of Richard Sellers were summarized. Investments were lost when the stock market declined in 2022. Restricted funds gained. The operating budget for 2023 anticipates a deficit of \$123,964 and expending restricted funds of \$157,840 for a total deficit of \$282,804. The Vestry decided to designate \$110,000 from the new Sellers fund to the 2023 deficit.

Action Items:

- **P. Kressler moved to accept the 2022 Annual Financial Report subject to audit. L. Hall supported the motion. Motion Carried.**
- **S. LeDuc moved to accept the proposed operating budget for 2023. D. Parks supported the motion. Motion Carried.**
- A sign-up sheet for devotions was circulated.
- Tony Keith, PhD will be presenting a program on February 7 at All Saints Church in East Lansing to be co-sponsored by All Saints, MSU Canterbury and St. Paul's. **P. Kressler moved to co-sponsor the Tiny Keith presentation with \$2000 from the Shawver Speaker Fund. Support by L. Hall. Motion carried.**
- **D. Parks moved to accept an electronic motion to increase the hourly rate of the hourly employees by 4 % from \$15.00 to \$15.60 per hour. Support by S. LeDuc. Motion carried.**
- DOM Vestry Day 2023 Handout #3 was distributed.
- Vestry persons are encouraged to welcome those who are Sunday visitors. Some are thinking of coming to St. Paul's as a home church. It was suggested that welcome and inclusive emphasis be given to young families.

Adjournment & Closing Prayer:

- K. Lewis+ expressed appreciation to those completing their terms: D. Parks, S. LeDuc, J. Baker, J. Bryce and J. Irwin.

The meeting was adjourned at 8:02 pm.

Respectfully submitted,
Sarah J. Boron

Handouts:

1. Treasurer's Annual Report for 2022, 2023 Operating Budget
2. Mission and Outreach report
3. Vestry Day 2023
4. Anti-Racism Training – Diocesan Requirements

Upcoming Events:

- January 24 – ASK class begins
- January 28 – Prayer workshop
- January 29 - Annual Meeting – In person and Zoom

- January 29 – following Annual Meeting will have short Vestry meeting
- February 5 - LSO concert
- February 7 – Tony Keith at All Saints
- February 11 - Vestry Retreat
- Red Cross Training - February 18
- February 22 - Ash Wednesday
- February 27 – Vestry Meeting, Devotions – P. Kressler
- February 26-28 - Clergy Conference